

## Sample Informational Interview Questions

### Career Exploration

- What are your major responsibilities?
- What is the most interesting project you have worked on?
- What is the most/least rewarding aspect of your job?
- Would you choose this career again?
- What is a typical day like, or what does an average work week involve?
- What is the most common career path?
- What obligations are expected of you outside of the actual job?
- What are some lifestyle considerations for this career field?
- What are some common entry-level positions in the field?
- What kind of salary range and benefits could an entry level position expect to receive? **NOTE: You are not asking for their specific salary!**
- What kind of individual (skills/personality) would be best suited for these entry-level positions? What types of people typically do well in this field?
- What are the most important factors used when hiring?
- What is the best educational preparation for a career in this field?
- Which classes and experience would be most helpful to obtain while still in my degree program?
- How high is turnover?
- How does one move or advance within the organization?

### Job Search and Industry Knowledge

- How do people find out about open positions in this field?
- What types of skills and experience should I emphasize on my CV or resume?
- What do you think this industry will look like in 10 years? How is it changing?
- How do you see jobs changing in the future?
- Which professional journals or organizations would you recommend that I research to learn more about this field?
- Who else do you recommend I talk with, and may I have permission to use your name?



#### **Helpful Tip**

If you have done research in preparation of this interview, demonstrate that by the quality and relevance of the questions you ask.

### Specific questions that demonstrate your research on the person, field or industry:

- How did your research background in \_\_\_\_\_ help you in your job search?
- How does your research background on \_\_\_\_\_ come into play, if at all, in your current position?
- How did your experience in \_\_\_\_\_ better prepare you for this position?
- What are the pros and cons of working on \_\_\_\_\_ project?
- Would you suggest \_\_\_\_\_ (field specific experience) will help in this position?