We can help you to explore academic and nonacademic career options, find full and part time employment, pursue internship and fellowship leads, develop skills, and obtain job search materials to achieve your career goals.

**Spring 2011 Workshops** (For more details, go to career.ucla.edu/workshops)

- *Academia and Beyond: Career Planning for Graduate Students*, Friday, April 8th, 1-2:30pm
- *Career Values and Decision-Making for Graduate Students*, Wednesday, April 20th, 3-4:30pm
- *How to Convert a CV to Resume*, Wednesday, May 18th, 2-3:30pm

**Drop-In Hours** (For more details, go to career.ucla.edu/DropInCounseling)

- Tuesdays & Thursdays 11am-12pm, B11 Student Activities Center
  Counselors from the Career Center conduct Drop Ins at the GSRC. You can get quick answers about CVs/resumes, job search strategies, career information sources, and more. No appointment necessary! Please check our website for changes in scheduling (e.g., University holiday closures) at career.ucla.edu/DropInCounseling.

Same Day and Advance Appointment Counseling is also available in the Career Center.

**Fairs and Events**

- **Career Roundup Fair** - Wednesday, May 4, 11am-3pm Ackerman Ballroom
- **Career Week, April 11-15** - Career Week is an annual week-long program designed to provide career development information through a series of workshops, panels and presentations, create network opportunities, discover skills, and learn job strategies. For details visit the Career Week website at career.ucla.edu/CW11

**Career Services**

- **Career Planning and Job Search Assistance**
  Career Counseling - Professional career counselors will assist you through every stage of your career decision making and job search activities. Attend a drop-in session to determine what level of assistance you need. Career counselors hold regularly scheduled drop-in hours at in the Career Center and at the Graduate Student Resource Center. One-hour appointments are also available.

- **Career Lab: Research Career and Graduate School Options**

- **Credentials File Services** - UCLA graduate students and alumni seeking employment in higher education can store their confidential reference letters with the Career Center’s state-of-the-art web based system. Letters are forwarded to colleges and universities upon your request, career.ucla.edu/CredentialsFileServices.

**BruinView™** - A detailed online list of jobs, internships, interviews, and career management tools is available 24 hours a day via the web. For currently registered UCLA students only. Sign up at http://career.ucla.edu/BruinView

**Career Fairs and Employee Information Sessions** - Excellent opportunities to meet representatives from corporations, school districts, government agencies, and nonprofit organizations. These avenues have become popular for employers recruiting Master’s and PhD candidates.

Questions? msteele@career.ucla.edu or 310.825.1624
Visit us at career.ucla.edu today!

A Career Exploration Resource

career.ucla.edu/VersatilePhD