We can help you to explore academic and nonacademic career options, find full and part time employment, pursue internship and fellowship leads, develop skills, and obtain job search materials to achieve your career goals.

**Winter 2011 Workshops** (For more details, go to career.ucla.edu/workshops)
Know This, or Kiss The Job Goodbye!: Researching Companies to Succeed in the Interview, Wednesday, Jan. 26, 6-7pm
Skills Assessment for Graduate Students, Wednesday, February 9, 1:00 - 2:30pm
Networking Skills for Graduate Students, Tuesday, March 8, 2:00 - 3:30pm

**Winter 2011 GSRC Drop-In Hours**
Tuesdays & Thursdays, 11am-12pm, B11 Student Activities Center
Counselors from the Career Center conduct Drop-Ins at the GSRC. You can get quick answers about CVs/resumes, job search strategies, career information sources, and more. No appointment necessary! Please check our website for changes in scheduling (e.g., University holiday closures) at career.ucla.edu/DropInCounseling.

**Winter 2011 Career Fairs**
Bruin Jobs and Internships Fair
Wednesday, January 19, 11am-3pm, Ackerman Union, Second Floor Lounge
Government & Community Open House
Thursday, February 24, 6 -8:30pm UCLA Career Center, Second and Third Floors

Engineering & Technical Fair
Tuesday, January 25, 11am-3pm Ackerman Ballroom

**Career Services**
**Same Day Appointments** - Same day appointments are available in the Career Center, Monday- Thursday, 10am-4pm, Fridays, 10am-3pm. Log in to BruinView™ to schedule an appointment Please check our website for changes in scheduling (e.g., University holiday closures) at career.ucla.edu/CareerCounseling

**Career Planning and Job Search Assistance Career Counseling** - Professional career counselors will assist you through every stage of your career decision making and job search activities. Attend a Drop-In session to determine what level of assistance you need. Career counselors hold regularly scheduled Drop-In hours at in the Career Center and at the Graduate Student Resource Center. One-hour appointments are also available.

**Career Lab: Research Career and Graduate School Options**
**Credentials File Services** - UCLA graduate students and alumni seeking employment in higher education can store their confidential reference letters with the Career Center’s state-of-the-art web based system. Letters are forwarded to colleges and universities upon your request (see career.ucla.edu/CredentialsFileServices).

**BruinView™** - A detailed online list of jobs, internships, interviews, and career management tools is available 24 hours a day via the web. For currently registered UCLA students only. Sign up at career.ucla.edu.

**Career Fairs and Employee Information Sessions** - Excellent opportunities to meet representatives from corporations, school districts, government agencies, and nonprofit organizations. These avenues have become popular for employers recruiting Master’s and PhD candidates.

Questions? msteele@career.ucla.edu or 310.825.1624
Visit us at career.ucla.edu today!