We help you explore academic and nonacademic career options, find full-time and part-time employment, pursue internship and fellowship leads, and develop skills and job search materials to achieve our career goals.

Career Center Services and Resources
career.ucla.edu

- Career Counseling
- Career Assessments
- Career Library (> 2500 publications)
- CV/Resume Assistance
- Interview Skills
- Mock Interviews
- Professional Panel Discussions
- Workshops
- Employer Info Sessions

- Career Week
- Job Search Strategies
- Job Postings on BruinView
- Career Fairs: General (3) and Engineering (2)
- Other Fairs: Global Opportunities, APSIA,
- Government and Non-Profit
- Versatile PhD (non-academic careers)
- Career Center Website Resources
- And more……

Career Counseling, Planning and Job Search Assistance – Confidential meetings with professional career counselors will assist you through every stage of your career decision-making and job search activities. Schedule an appointment with a counselor in the Career Center through BruinView™, or attend drop-in sessions which are available without appointments at the Graduate Student Resource Center. Tu/Th 11-12.

Career Lab: Research Career and Graduate School Options – A multimedia collection of 3,000 books, directories, periodicals, videos, and other reference materials are available. Targeted bibliographies are available for many distinct graduate and PhD career paths.

Credentials File Services – UCLA graduate students and alumni seeking employment in higher education can store their confidential reference letters with the Career Center's state-of-the art web based system. Letters are forwarded to colleges and universities upon your request (see https://secure.career.ucla.edu/Credential).

BruinView™ – A detailed online list of jobs internships, interviews, and career management tools is available 24 hours a day via the web. This online career management and job search system is especially valuable for graduate students seeking technical or management positions in non-academic settings. Exclusive job listings put you in touch with current positions in business and industry, government and non-profit organizations, and education. BruinView™, the UCLA Career Center’s alliance with more than 40 other prestigious Research I institutions, provides our masters and PhD students shared access to thousands of positions posted across the nation.

Career Fairs and Employee Information Sessions – Excellent opportunities to meet representatives from corporations, school districts, government agencies, and non-profit organizations. These avenues have become popular for employers recruiting Master’s and PhD candidates.

Internships, Fellowships and Study Abroad Workshops
Learn about local national and international internships, fellowships, and study abroad opportunities that are very attractive options for Master’s and PhD students wishing to gain experience in a particular field.

Graduate Student Resource Center (GSRC) B11, Student Activities Center
Stop by the GSRC Center, or visit http://gsrc.ucla.edu/ to learn about programs and resources for UCLA graduate students. The GSRC is sponsored by the Graduate Student Association.
2013-14 Workshop Options* for Master’s and PhD Students
Register through BruinView™ at career.ucla.edu/BruinView

*For the UCLA Career Center’s complete list of workshops and services available to graduate students, please visit us in person or see the website (updates and additional options in progress): http://career.ucla.edu/Students/PhDMastersCareerSvcs/Overview.aspx

The Straight A Approach to the Grad Student Job Search
Strategies and information offered during this workshop revolve around attitude, analysis and action as indispensable parts of any effective job search process.
October 17        Th 12 – 1:30        Career Center, Room 200

Self-Assessment: Personality
Certain personalities fit certain careers. Come to this workshop and take an MBTI personality assessment to learn more about how your personality can influence and benefit your choice of a major or a career. You will take, score, and receive an interpretation of your assessment at the workshop in a group/interactive format.
November 6        W 10:00-11:30  Career Center, 3rd Floor

Leveraging Your Transferable Skills: Self-Assessment & Strengths Analysis for Graduate Students
In this workshop, you'll identify and analyze your strengths and transferable skills as well as discover how they relate to career possibilities. You'll also learn how to highlight your skills on resumes, CVs and in the job search. Limited to 16 participants (minimum 4). Directions for this assessment will be provided after registration is received and reviewed.
November 19       T 2– 3:30        Career Center, Room 200

Register with UCLA BruinView™ to review the Fall 2013 workshop schedule, employer information sessions, and positions posted for UCLA graduate students. Note: Please visit these pages regularly for changes or exceptions to the schedules.

Workshops are free and are open only to currently enrolled UCLA students. Reservations are required for all workshops. Registration is available online through BruinView™. Questions? 310.206.1915.

NEW: Graduate Student Focused JumpStart Series Options
Looking for high-impact, employment information and career planning insights especially for graduate students offered in a compressed three-hour time slot? Then you need Job Search JumpStart! Receive expert guidance and information on job search strategies, employment options, and career pathways for advanced degree candidates.
• Get quality job advice, in one place at one time.
• Beat the competition with crucial tips.
• Make the most out of your busy schedule.
• Only $20 per session, charged to your BAR account.

September 30  4 - 7 pm  Grad Student STEM JumpStart  Career Center, 2nd Floor
January 13     4 - 7 pm  Grad Student Humanities-Social Science JumpStart  Career Center, 2nd Floor
February 26    4 – 7 pm  Grad Student Arts & Architecture JumpStart  Career Center, 2nd Floor

FALL 2013 FAIRS
Bruins Career Connections Fair, Thurs. Oct 17, 11am-3pm, Ackerman Ballroom
Engineering & Technical, Tues. Oct 22, 11am-3pm, Ackerman Ballroom
Global Opportunities Night, Wed. Nov 20, 6:30-8:30pm, UCLA Career Center
For more information, go to career.ucla.edu/CareerFairs

BruinView™
Please register at career.ucla.edu/BruinView to sign up for:
Quarterly Workshops
Career Counseling Appointments
CV/Resume Review
Mock Interviews
Job/Internship postings
Employer information Sessions
Registration for each workshop begins two weeks prior to the date of the workshop.