Career Counseling
Internship Program 2015-2016

Applicants are being sought for academic year 2015-16 for the UCLA Career Center Career Counseling Internship Program.

TRAINING PROGRAM
Career Counseling Interns are trained to fill the roles of professional career counselors operating in a full-service university career center. Interns participate in a 14 to 20 hours/week unpaid training program for three academic quarters mid-September 2015 through mid-June 2016 (negotiable). Supervision of counselor development is facilitated by professional career counselors. Interns are trained in the delivery of individual, small group career counseling and assessment services (Myers-Briggs Type Indicator, Strong Interest Inventory, Skill Scan). Interns are trained to deliver services in accordance with the ethical and professional standards established by the National Association of Colleges and Employers (NACE) and the American Counseling Association (ACA). Interns gain invaluable experience in the development and delivery of career information, graduate and professional school application advising, and full time job and internship search workshops. Interns will become familiar with print and electronic career resources.

UCLA CAREER CENTER
The UCLA Career Center is a state-of-the-art full-service Career Center. We serve UCLA’s diverse population of undergraduate through doctoral level students. UCLA attracts employers who wish to hire students from its diverse population of domestic, immigrant, and international students. We are closely affiliated with the National Association of Colleges and Employers (NACE).

ELIGIBILITY
Applicants should be graduate students matriculating towards an advanced degree in counseling, career counseling, or a closely related field. Previous coursework and experience in career counseling, counseling theories, college student development, multicultural/diversity counseling, and ethics are preferred. Applicants who expect to complete their program in Spring 2016 and who have a strong interest in working with college students are encouraged to apply. All qualified applicants will be considered. Consideration will be afforded to all candidates without regard to race, religion, color, gender, sexual orientation, disability, national origin, or age.

SKILLS DESIRED
Excellent counseling skills and experience working with college students are highly desired including the ability to work with a diverse clientele of college students. Effective oral, written, interpersonal communication skills, and knowledge of career counseling theories and techniques are desired. Should present a professional appearance and be able to model professionalism to college students. Ability and desire to work in a fast-paced student services environment are a plus.

TO APPLY
Please send your resume, cover letter, and the contact information for two references electronically to Precious Robinson, Counseling Manager, Graduate Student Services, probinson@career.ucla.edu, 310.206.1932, by or before Monday, May 18, 2015. Submissions before the priority deadline are encouraged; applications will be reviewed on a rolling basis before and after the deadline. We invite you to visit our website at career.ucla.edu for more information about the Career Center’s programs and services.